



# Absence Request Form

\*\*\*It is the students responsibility to fill this form out **2 WEEKS** prior to their absence\*\*\*

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_, request  
*(name of parent/guardian)* *(student's name)*

that my child be excused from \_\_\_\_\_ on  
*(name of rehearsal/performance)*

\_\_\_\_\_ from \_\_\_\_\_.  
*(date)* *(time missing or entire time)*

The reason my child will need to be excused is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved       Denied

Reason for being denied (if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_